



WHAT IS COVID-19?

Coronavirus disease 2019 (COVID-19) is a respiratory illness that can spread from person to person. Patients with COVID-19 have experienced mild to severe respiratory illness, including fever, cough and shortness of breath. The virus that causes COVID-19 is a novel (new) coronavirus. It is not the same as other types of coronaviruses that commonly circulate among people and cause mild illness, like the common cold. Those who are older than 60 or have underlying health conditions such as heart or lung disease, and diabetes, are particularly at risk.

HOW DOES COVID-19 SPREAD?

The virus that causes COVID-19 is thought to spread mainly from person-to-person, between people who are in close contact with one another (within about 6 feet) through respiratory droplets when an infected person coughs or sneezes. It may be possible that a person can get COVID-19 by touching a surface or object that has the virus on it and then touching their own mouth, nose or possibly their eyes, but this is not thought to be the main way the virus spreads.

SURFACE CONTAMINATION CONCERNS

The virus is known to be detected on surfaces for up to 72 hours. Based on this, businesses should follow the following cleaning recommendations if they have an employee or visitor with a known case of COVID-19.

COMMONLY USED SURFACES

Surfaces that are commonly touched in the workplace (e.g. tables, hard-backed chairs, doorknobs, light switches, remotes, handles, desks, toilets, sinks) should be cleaned and disinfected.

CLEANING STAFF BEST PRACTICES

- PLEASE NOTE: this guidance **does not** apply to healthcare facilities. These facilities should follow the CDC's specific guidance regarding healthcare settings.
- Wait at least six hours before entering the workplace to do the cleaning.
- Wear disposable gloves and discard them after cleaning.
- If surfaces have dirt on them use standard detergent containing soap and water prior to disinfection.

DISINFECTION OF NON-POROUS SURFACES

- Use diluted bleach solutions (never mix bleach with other cleaners).
- Household bleach is effective against coronaviruses when properly diluted (5 tablespoons [1/3rd cup] of bleach per gallon of water).
- If bleach is not available, then use an [approved product](#) shown to have antiviral activities

CLEANING SOFT SURFACES

- Soft surfaces include carpets, rugs, and floors.
- Remove any visible contamination and clean with standard cleaners.
- For items that can be laundered, handle them with gloves and wash them according to manufacturer recommendations, if possible use the warmest water setting.



ADDITIONAL INFORMATION

Additional information and resources for COVID-19 are available at the links below.

- CDC COVID-19 webpage: <https://coronavirus.gov>
- ISDH COVID-19 webpage: <https://on.in.gov/COVID19>
- U.S. EPA Registered Antimicrobial Products for Use Against Novel Coronavirus SARS-CoV-2, the Cause of COVID-19: https://www.epa.gov/sites/production/files/2020-03/documents/sars-cov-2-list_03-03-2020.pdf