

COVID-19 Long-term Care Reporting Summary

Event	Where and when to report		
	Certified SNF/NF	RCF (Licensed AL)	Assisted Living (Unlicensed)
Positive COVID-19 Point-of-Care test – Staff or Resident	Long-term Care Gateway Application / Within 24 hours of result if case meets outbreak case alert* criteria AND NHSN Covid Module / Weekly per CMS instructions AND NHSN Point of Care Laboratory Reporting Tool or COVID-19 Point of Care (POC) Test Reporting Form (REDCap / Within 24 hours of the result)	Long-term Care Gateway Application / Within 24 hours of result if case meets outbreak case alert* criteria AND COVID-19 Point of Care (POC) Test Reporting Form (REDCap) / Within 24 hours of the result	Long-term Care Gateway Application / Within 24 hours of result if case meets outbreak case alert* criteria AND COVID-19 Point of Care (POC) Test Reporting Form (REDCap) / Within 24 hours of the result
Positive COVID-19 Lab Result (PCR Not Point-of-Care) – Staff or Resident	Long-term Care Gateway Application / Within 24 hours of result if case meets outbreak case alert* criteria AND NHSN Covid Module / Weekly per CMS instructions	Long-term Care Gateway Application / Within 24 hours of result if case meets outbreak case alert* criteria	Long-term Care Gateway Application / Within 24 hours of result if case meets outbreak case alert* criteria
Negative COVID-19 POC test – Staff or Resident**	NHSN Covid Module / Weekly per CMS instructions AND NHSN Point of Care Laboratory Reporting Tool or COVID-19 Point of Care (POC) Test Reporting Form (REDCap / Within 24 hours of the test)	COVID-19 Point of Care (POC) Test Reporting Form (REDCap) / Within 24 hours of the result	COVID-19 Point of Care (POC) Test Reporting Form (REDCap) / Within 24 hours of the result
COVID-19 Related Death – Staff or Resident	Complete a Confidential Report of Communicable Disease Form. Enter “COVID-19” for the Disease section, fax to 317-234-2812.	Complete a Confidential Report of Communicable Disease Form. Enter “COVID-19” for the Disease section, fax to 317-234-2812	Complete a Confidential Report of Communicable Disease Form. Enter “COVID-19” for the Disease section, fax to 317-234-2812.

**Outbreak Case Alert: One or more confirmed resident and/or staff cases in a facility where no confirmed cases were identified during 4-week period prior to the most recent week. Reporting in LTC Gateway Application is only required if case meets criteria for Outbreak Case Alert.*

***Beginning April 4,, 2022, facilities are not required to report negative POC test results (non-NAAT tests e.g., rapid or antigen test results).*

Long-Term Care Long-term Care Gateway Application: <https://gateway.isdh.in.gov/>

COVID-19 Point of Care (POC) Test Reporting Form (REDCap): <https://redcap.isdh.in.gov/surveys/?s=ER98AJW9RX>

COVID-19 Death: Complete “Confidential Report of Communicable Disease Form” fax to: 317-234-2812:
<https://forms.in.gov/Download.aspx?id=5082>